

JENNIFER MILLER MSN, RN, NEA-BC
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CAREER OBJECTIVE

I am looking for leadership opportunities in which I can utilize my nursing and teaching experience, policy development, accreditation and regulatory knowledge, and advanced education to continually grow and learn in the nursing profession. My goals include aligning clinical experience with post-graduate education, passion for leadership and innovation, administration responsibilities, accreditation and regulatory expertise, and local community outreach experience, to lead successful and committed teams.

EDUCATION

University of Colorado – Anschutz Medical Campus
Doctoral Candidate- Doctor of Nursing Practice Health Systems Leadership
2023 to present, GPA 4.0

University of New Mexico, Albuquerque, New Mexico
Master of Science in Nursing, Nursing Education
Graduated May 2014
Graduation with Distinction, GPA 4.23

University of New Mexico, Taos, New Mexico
Associate Degree in Nursing
Graduated May 2012
Valedictorian, graduation with Honors, GPA 4.15

University of Texas, Austin, Texas
Bachelor of Business Administration
Graduated May 1991
Major: Finance, Dean's List

Phi Kappa Phi Honor Society, 2014 to present
Sigma Theta Tau Honor Society, 2014 to present

WORK EXPERIENCE

University of Colorado – Anschutz Medical Campus
Doctoral Student Teaching Fellow
September 2023 to present

- Developing a mentorship program with the College of Nursing, Fort Lewis College, Durango, CO

Mercy Hospital, Durango, Colorado
Director of Nursing Services

- *Emergency Room*
- *Ortho Surgical Unit*
- *Cardiac Catheterization Lab*
- *Cardiac Rehabilitation and Diagnostics*
- *SANE- Nurse Forensic Program*

February 2024 to present

- Oversees daily operations with over 120 direct and indirect reports
- Hires, orients, coaches, educates, and mentors four busy units
- Works closely with senior leadership on patient care improvement projects, policy development, quality improvement initiatives
- Heavily involved in staff satisfaction goals and community engagement and outreach efforts

Mercy Hospital, Durango, Colorado
Clinical Nurse Manager, Inpatient Ortho Surgical Unit
December 2021 to February 2024

- Oversees daily operations for a 24-bed inpatient unit
- Hires, orients, coaches, educates, and mentors 35 registered nurses and ancillary personnel
- Participates in budget development and maintains productive unit
- Involvement in numerous patient safety improvement committees and initiatives, quality improvement projects, and staff engagement

Colorado Addiction Treatment Services Inc, Durango, Colorado
Director of Clinical and Administrative Operations
April 2016 to January 2022

- Oversaw all federal, state, and DEA reporting, licensure, and compliance requirements
- Developed and maintained all CARF accreditation standards, policies and procedures, staff education and development, and required reports and documentation
- Oversaw billing and reporting for state grant funds, Medicaid and Medicare, and all regulatory requirements and audit compliance for all funding sources
- Hired, oriented, and trained all nurses and staff and monitored performance and daily operations
- Organized and performed community outreach efforts, community education, marketing and website development

- Ordered all medications and supplies, maintained inventory, created all budgets, and performed all accounting services

Four Corners Ketamine Center Inc, Durango, Colorado
Director of Clinical and Administrative Operations
January 2019 to November 2022

- Researched and developed business plan and budget for startup operations
- Hired and trained nurses and staff, ordered medications and supplies
- Created budgets and performed all accounting services

Holy Cross Hospital, Taos, New Mexico
Registered Nurse, Emergency Department
June 2012 – December 2016

- Charge nurse during twelve-hour shifts
- Preceptor to travel nurses and new hires
- Oversaw policy development and reform related to triage nursing and discharge billing
- Used the nursing process to provide safe, effective, and culturally competent care
- Developed and implemented hypothermia after cardiac arrest protocol
- Collaborated effectively with inter-professionals and communicated well with patients and families while providing emergency care and discharge education

University of New Mexico, Taos, New Mexico
Adjunct Faculty- Nursing Department
September 2014 – December 2015

- Taught upper-division *Introduction to Pharmacology* to first-semester nursing students, didactic
- Taught upper-division *Medical/Surgical Nursing* to second-semester nursing students, didactic
- Oversaw clinical rotations for nursing students on medical/surgical unit

Self-Employed, Taos, New Mexico
Bookkeeper
1994-2017

- accounting services for several local business owners

Miller Design Group Inc, Taos, New Mexico
Vice President of Operations
July 2006 - June 2012

- Budget, business plan and marketing development
- Managed employees, payroll, and tax preparation
- Performed all accounting services

G Robinson Old Prints and Maps, Taos, New Mexico
Owner
June 2001 - August 2006

- Research, acquisition, and sale of authentic antique maps and prints
- Researched, produced, and published a bi-annual catalog of maps and prints distributed to a large client base
- Created and maintained budgets and managed daily operations

Ninfas Inc, Houston, Texas
Regional Manager
July 1991 – March 1994

- Regional manager for mid-size restaurant chain
- Interviewed and hired location managers
- Oversaw operations of assigned locations

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

Colorado Registered Nurse License, current
Nurse Executive Advanced (NEA-BC), 2022 to present
Colorado Nurses Association, 2022 to present
American Nurses Association, 2012 to present
American Organization for Nursing Leadership, 2021 to present
Cardiopulmonary Resuscitation Certification (BLS), current
Pediatric Advanced Life Support Certification (PALS), current
Advanced Cardiac Life Support Certification (ACLS), current
Emergency Nursing Pediatric Course (ENPC), current
American Association of Critical-Care Nurses, 2012
Emergency Nurses Association, 2012
Certified Nurse Assistant, 2009
Certified Nurse Manager Leader (CNML), expired
Certified Addiction Registered Nurse (CARN), expired
Neonatal Resuscitation Program (NRP), expired
S.T.A.B.L.E., expired
Trauma Nursing Core Course (TNCC), expired

COMMITTEES AND AWARDS

Colorado Nightingale Luminary Award 2022
SWORD Advisory Council elected member, current
Faculty Development Committee, New Mexico Nursing Education Consortium
Student Advisory Committee, Department of Nursing, University of New Mexico-Taos
Student Advisory Committee, Department of Nursing, Pueblo Community College